Ministry of
Jobs, Tourism and Skills Training
and Minister Responsible for Labour

2015/16 – 2017/18
SERVICE PLAN

February 2015

For more information on the British Columbia
Ministry of Jobs, Tourism and Skills Training and Minister Responsible for Labour,
see Ministry Contact Information on Page **18** or contact:

Ministry of Jobs, Tourism and Skills Training and Minister Responsible for Labour
PO BOX 9846
STN PROV GOVT
VICTORIA, B.C.
V8W 9T2

or visit our website at
www.gov.bc.ca/jtst

Published by the Ministry of Jobs, Tourism and Skills Training and Minister Responsible for Labour

Minister
Accountability Statement

The *Ministry of Jobs, Tourism and Skills Training and Minister Responsible for Labour 2015/16 – 2017/18 Service Plan* was prepared under my direction in accordance with the *Budget Transparency and Accountability Act*. I am accountable for the basis on which the plan has been prepared.

Honourable Shirley Bond
Minister of Jobs, Tourism and Skills Training
and Minister Responsible for Labour
February 6, 2015

Minister of State for Tourism and Small Business
Accountability Statement

I am the Minister of State for Tourism and Small Business. Under the *Balanced Budget and Ministerial Accountability Act*, I am responsible for achieving in 2015/16 the results listed in Appendix B of this service plan.

Honourable Naomi Yamamoto
Minister of State for Tourism and Small Business
February 6, 2015

Table of Contents

Minister's Accountability Statement **3**

Purpose of the Ministry **5**

Strategic Direction and Context **5**

Goals, Objectives, Strategies and Performance Measures **6**

Resource Summary **17**

Appendices **18**

Appendix A: Ministry Contact Information 18

Appendix B: Minister of State Expected Results for 2015/16 19

Appendix C: Nechako-Kitamaat Development Fund Society 20

Appendix D: Trades Training Consortium of BC 21

Purpose of the Ministry

The Ministry of Jobs, Tourism and Skills Training and Minister Responsible for Labour manages key lines of government service that help support and maintain the strong and diverse economy that British Columbians need for a secure tomorrow. This means seizing the opportunities and responding to the challenges of a globalized economy in order to support the creation of new jobs and position ourselves for long-term growth. To accomplish this, we work to ensure that:

- B.C. has a skilled labour force that is ready to meet the challenges of our expanding industries
- B.C. is recognized globally as a preferred place to invest and do business
- B.C.'s regions and communities maximize their investment potential
- B.C.'s small business, tourism and creative sectors are thriving
- B.C.'s workplaces are safe, healthy and fair

The Ministry leads cross-government efforts to implement government's economic strategy, Canada Starts Here: The BC Jobs Plan. Driven from the focus provided by the BC Jobs Plan, the province has experienced growth and new opportunities, with $3.9 billion in economic growth in 2013 alone. The Ministry also works closely with the Ministries of Education and Advanced Education to implement the B.C.'s Skills for Jobs Blueprint— government's comprehensive strategy to re-engineer B.C.'s education and apprenticeship systems. Additionally the Ministry collaborates with government, industry and communities to help advance government's liquefied natural gas (LNG) agenda. For more information about the ministry's many areas of responsibility and key initiatives; visit the Ministry website at www.gov.bc.ca/jtst.

Strategic Direction and Context

Strategic Direction

The June 10, 2014 mandate letter to Honourable Shirley Bond, Minister of Jobs, Tourism and Skills Training included direction to: balance the ministerial budget and implement the Taxpayer Accountability Principles to ensure accountability and transparency across the public sector; work across government to implement B.C.'s Skills for Jobs Blueprint; update and continue to drive forward on the BC Jobs Plan and provincial tourism strategy and work with Worksafe BC to ensure all recommendations of the Dyble Review on the Babine Mill explosion are implemented.

Premier Clark's mandate letter to the Honourable Naomi Yamamoto, Minister of State for Tourism and Small Business included direction to: connect B.C. businesses with opportunities in the LNG industry, through the LNG Buy-BC program; implement the Small Business Accord and undertake initiatives to improve small business competitiveness; work with the Premier's Women's Economic Council to advise Cabinet on expanding women's economic opportunities in our province; and to achieve the goals outlined in Gaining the Edge.

Strategic Context

The Ministry's labour market forecasts indicate that there will be one million job openings in B.C. by 2022, two-thirds of which will come from retirements of British Columbians currently in the workforce. More than three quarters of these jobs will require some post-secondary education and training. In 2013, approximately 65 per cent of our young people had that level of education or training, while some British Columbians—such as Aboriginal people, at-risk-youth, and persons with disabilities—still faced unique challenges in finding their place in the workforce. B.C.'s Skills for Jobs Blueprint is the basis for a comprehensive re-engineering of our trades training and education system, targeted to address these challenges and ensure that B.C. has the skilled workforce needed to fulfil the LNG industry and other sectors' potential.

British Columbia's economy is growing and adding jobs. The Economic Forecast Council expects B.C.'s real GDP to grow by 2.6 per cent in 2015 and 2.8 per cent in 2016. Downside risks to B.C.'s economic outlook include a potential slowdown in domestic and U.S. activity, ongoing fragility in Europe, and slower than anticipated Asian demand. Additional risks include a fluctuating Canadian dollar and weak inflation, in part due to lower oil prices. The competition for investment dollars is global and intense and B.C. must actively positi itself as the preferred destination for business and investment. The Ministry's strategies to accomplish this are outlined below.

Goals, Objectives, Strategies and Performance Measures

Each year, the Ministry looks ahead three years and maps out its plans. The development and communication of the resulting goals, objectives and strategies serves to ensure the Ministry's work is clearly linked to government's priorities and that those priorities, including leadership in the creation of jobs and investment attraction, are clearly communicated to citizens. Over the next three fiscal years, the Ministry aims to work towards achieving the following outcomes:

- Goal 1: British Columbia has a skilled workforce that is ready to meet the challenges of our expanding industries
- Goal 2: British Columbia is recognized globally as a preferred place to invest and do business
- Goal 3: Investment potential in each of British Columbia's regions and communities is maximized
- Goal 4: British Columbia's small business, tourism and creative sectors are thriving
- Goal 5: Safe, healthy and fair workplaces, where employers and workers prosper and contribute tc British Columbia's economic growth and prosperity

The Ministry operates under the Taxpayer Accountability Principles that strengthen accountability to the citizens of B.C. by providing a common platform of compensation and accountability across the public sector. The six principles—cost-consciousness (efficiency), accountability, appropriate

compensation, service, respect, and integrity—are integrated into the Ministry's operations and reflected through the Goals and Objectives of this Service Plan.

Goal 1: British Columbia has a skilled workforce that is ready to meet the challenges of our expanding industries

B.C. needs a skilled labour force to support job creation and economic growth. In line with B.C.'s Skills for Jobs Blueprint, the Ministry provides leadership to reduce demand-supply gaps in the labour market through targeted, data-driven skills development programs, the provision of labour information, and support for the attraction of new workers and entrepreneurs to the province. Through B.C.'s Skills for Jobs Blueprint we are making significant improvements to B.C.'s education and training system. These enhancements include: alignment of the Industry Training Authority (ITA) with the recommendations of the independent ITA Review, initiation of the six-year Canada-BC Job Fund, which provides $65 million per year to support skills and employment, and increases in the number of apprenticeships in high demand areas (such as programs for women, immigrants and Aboriginal people). The strategies below detail how the Ministry intends to build on these accomplishments.

Objective 1.1: Support British Columbians to be first in line for the jobs of today and tomorrow by helping them develop the skills needed to take advantage of job opportunities

Strategies

- Continue to implement the successful B.C.'s Skills for Jobs Blueprint—a comprehensive strategy to re-engineer B.C.'s education and skills training system—in close collaboration with the Ministries of Education and Advanced Education.
- Implement the Canada-BC Job Fund, which supports employers' development of a strong and adaptable workforce and provides tools for those who are struggling to gain a foothold in the job market, such as youth, aboriginal youth, and persons with disabilities.
- Continue to work closely with employers, industry, labour and the ITA to target skills training and increase the number of apprenticeships in high-demand occupations, remove barriers that limit labour mobility, and increase the participation of industry and labour in the skills training system.
- Ensure the best available labour market information is used to align skills training priorities with labour market needs.
- Continue to share labour market information on WorkBC.ca using innovative platforms and social media to help all British Columbians make informed education, training and career decisions and to promote entrepreneurship.

- Work to implement the Resource Sector Labour Strategy Accord with the federal government and secure flexibility in accessing the skilled labour that will be required to successfully deliver expanded LNG and other resource industries in B.C.

Objective 1.2: Attract and retain new workers, entrepreneurs and students throughout British Columbia and facilitate integration of them and their families

Strategies

- Use the Provincial Nominee Program (PNP) to attract and retain more economic immigrants with the skills to meet specific labour market needs that support BC Jobs Plan priorities.
- Through the new Express Entry British Columbia stream of the PNP, provide an expedited pathway to permanent residency for skilled workers from around the world.
- Modernize and streamline the PNP application process through a new online application system and a more efficient application review.
- Improve employers' access to workers from outside the province through the provision of information, access to international talent attraction strategies and programs and pilot projects to streamline the attraction and retention of temporary foreign workers and international students.
- Work with the federal government to enhance the responsiveness of federal immigration programs to B.C.'s labour market and economic needs, in particular by working to increase B.C.'s annual PNP allocation levels.
- Work with members of the New West Partnership to break down barriers with respect to the mobility of labour across provincial borders.
- Develop and implement social marketing strategies to promote B.C. as a destination of choice to work and live.
- Promote all available immigration streams as pathways for temporary residents in B.C. to become permanent residents.

Performance Measure 1: Percentage of available Provincial Nominee Program nominations utilized by B.C.

Performance Measure	2014/15 Forecast	2015/16 Target	2016/17 Target	2017/18 Target
Percentage of available Provincial Nominee Program nominations utilized by B.C.[1]	100%	100%	Maintain	Maintain

Data Source: Ministry of Jobs, Tourism and Skills Training and Minister Responsible for Labour.

[1] This includes Business Skills Immigration and Express Entry BC categories and indicates the number of principal applicants.

Discussion

The Provincial Nominee Program (PNP) offers accelerated immigration for qualified skilled workers and experienced entrepreneurs who can contribute economic benefits to the province. While the PNP is a provincially administered program, the federal government sets the annual number of nominations available to each province and is responsible for issuing permanent resident visas. The Ministry's target is to utilize 100% of this federal allotment each year, including the additional allocation of 1,350 nominations for 2015 through PNP's new Express Entry British Columbia program. The Ministry is also actively working to secure increases in B.C.'s future nominations allocations to help meet evolving labour market needs.

Goal 2: British Columbia is recognized globally as a preferred place to invest and do business

In today's globalized world, capital and businesses are more mobile than ever, flowing easily across borders to where opportunities for growth are the greatest. To successfully compete in this environment, B.C. must enhance its global reputation as a preferred place to invest and do business. This means supporting potential investors and removing red tape that hinders economic growth. B.C. was the only province to be awarded an "A" for cutting red tape by the Canadian Federation of Independent Business in 2013.

Objective 2.1: Facilitate major investments

- Through the Major Investments Office, assist global investors in taking their projects from idea to completion by bringing proponents, various levels of government and First Nations together to advance investment decisions.
- Work across government to help facilitate timely permitting and approvals for major projects.
- Through investor hosting services, ensure significant investors have a positive experience when visiting B.C., including expediting airport arrivals, arranging visits to remote sites, and identifying appropriate officials for meetings.

Objective 2.2: Reduce red tape for businesses and citizens

Strategies

- Extend government's commitment to net zero increase in regulatory requirements to 2019, support cross-government efforts to reduce red tape and maintain the Regulatory Requirements Count Database to measure progress.
- In line with recommendations of the Core Review process, contribute to streamlining government regulations, processes and services in support of increased economic development (e.g. through investigating options to further reduce red tape for key sectors of the economy).

- Update the provincial regulatory reform policy and training materials to ensure inclusion of more qualitative performance measurement approaches to regulatory reform for the benefit of citizens and businesses.
- Publish an Annual Regulatory Reform Report, as per the *Regulatory Reporting Act*.

Performance Measure 2: Net change in the number of government-wide regulatory requirements since 2004

Performance Measure	2004 Baseline	2014/15 Forecast	2015/16 Target	2016/17 Target	2017/18 Target
Net change in the number of government-wide regulatory requirements since 2004	228,941	-9.8%[1]	0 net increase[1]	0 net increase[1]	0 net increase[1]

Data Source: Ministry of Jobs, Tourism and Skills Training and Minister Responsible for Labour.
Note: This measure is calculated on a calendar year basis. For example, the 2015/16 target is based on the period from January 1, 2015 to December 31, 2015.
[1] From the 2004 baseline.

Discussion
Reductions in the regulatory burden improve citizens' access to government services and programs and enhance British Columbia's economic competitiveness. Regulatory reform reduces the cost of doing business, generating opportunities for reinvestments and the creation of new jobs. Government recently extended its commitment to net zero increase in regulatory requirements until 2019, as well as directing a renewed approach to regulatory reform that puts greater emphasis on economic development outcomes and qualitative performance measures that focus on the quality and impact of regulatory amendments. This reflects government's strong commitment to making British Columbia a leader in regulatory reform.

The 2004 baseline used for this measure represents a 36.4 per cent reduction in the regulatory count from 2001. The Ministry publishes regulatory requirement count information on its website at www.gov.bc.ca/regulatoryreform.

Goal 3: Investment potential in each of B.C.'s regions and communities is maximized

Investment is a key contributor to economic growth. The Ministry works to support communities and regions become investment-ready by assisting with economic development strategies and by attracting and facilitating investments across the province. The Ministry also works with industry and their representative associations to identify and reduce barriers and constraints to job creation and growth – thereby improving productivity and competitiveness. Since the Canada Starts Here: The BC Jobs Plan launch in the fall of 2011, B.C. has added more than 60,000 jobs and the provincial economy has grown by $7.9 billion. The ministry will continue as the provincial lead responsible for the BC Jobs Plan, working across government and with partners to optimize opportunities for job creation.

Objective 3.1: Enhance investment attraction and economic opportunities within each of B.C.'s key sectors

Strategies

- Continue to implement the BC Jobs Plan: 3 Year Progress Update.
- Support government policy and programming relating to economic and job creation impacts.
- Support the work of the Aboriginal Business and Investment Council.
- Help connect B.C.'s international trade representatives from the Ministry of International Trade with business opportunities and products in B.C.
- Develop strategies to support the growth of B.C.'s manufacturers and aerospace industry and to leverage marine sector opportunities from the National Shipbuilding Procurement Strategy.
- Identify and reduce barriers and constraints impacting development across all sectors, including B.C.'s fast-growing technology sector.

Performance Measure 3: Development and implementation of the marine, aerospace and manufacturing sub-sector strategies

Performance Measure	2014/15 Forecast	2015/16 Target	2016/17 Target	2017/18 Target
Development and implementation of the marine, aerospace and manufacturing sub-sector strategies	Three sub-sector strategies completed.	50% of strategy commitments underway	75% of strategy commitments underway	100% of strategy commitments underway

Data Source: Ministry of Jobs, Tourism and Skills Training and Minister Responsible for Labour.

Discussion

This performance measure sets targets consistent with the BC Jobs Plan: 3 Year Progress Update. By focusing on the manufacturing, aerospace and marine sectors, we are helping to diversify B.C.'s economy and lay the foundation for high-paying jobs for generations to come. The Ministry engages with industry and cross-government representatives to review the sectors and identify opportunities for growth and development.

Objective 3.2: Increase the capacity of communities to support economic development, diversification and resilience across all regions of B.C.[1]

[1] The Ministry of International Trade is expected to release a more comprehensive website in 2015 that will include many of the key features of OpportunitiesBC plus many enhancements for the investor client. Accordingly, the previous year's Service Plan performance measure for this objective ("Number of investment opportunity listings available through the OpportunitiesBC website") is now reflected within the associated strategy.

Strategies

- Develop and share economic development best practices, government programming and supports with municipalities, regional districts and First Nations communities.
- Coordinate cross-government community transition support.
- Support the work of the Ministry of Forests, Lands and Natural Resource Operations pertaining to the Rural Advisory Council.
- Provide communities and businesses with online economic development tools such as the Business Attraction Toolkit, BC Economic Atlas, and the First Nations Economic Development Database.
- Work with communities and regions to promote local business and investment opportunities through the OpportunitiesBC website—a powerful investment attraction tool—by increasing the number of online listings.
- Support B.C.'s international trade and investment opportunities by connecting with communities and encouraging investment in the province.

Goal 4: British Columbia's small business, tourism and creative sectors are thriving

The small business, tourism and creative sectors are key segments of B.C.'s economy and ones that the Ministry takes a direct role in supporting. Over the period of this service plan, the Ministry will build on the key achievements and initiatives of recent years, such as the Small Business Accord, the LNG-Buy BC program and Gaining the Edge, the province's 5-year strategy for tourism, to promote growth and job creation across these sectors.

Objective 4.1: Make B.C. the most small business friendly jurisdiction in Canada

Strategies

- Lead and monitor implementation of the B.C. Small Business Accord including new actions identified through consultations, the B.C. Jobs Plan and the B.C. Small Business Roundtable.
- Through the LNG-Buy BC program, provide supplier development support to B.C. businesses to help them qualify for, and compete in, supply chains in LNG or other major resource projects.
- Continue to provide and improve tools and resources to support the start up and growth of small businesses, including Small Business BC and BizPal.
- Continue to consult and work with local governments to expand the Mobile Business Licence Program to streamline and simplify the licensing process, making it easier to do business in B.C.
- Support the reduction of the small business tax rate from 2.5 to 1.5 per cent.

- Increase government procurement spending with small businesses by 20 per cent (approximately $40 million).
- Support the Premier's Women's Economic Council's work to improve business opportunities for women and increase representation of women in senior leadership positions and on corporate boards.
- Simplify and improve government processes and regulatory requirements with the greatest impact on small businesses, including streamlining how to start a restaurant.

Objective 4.2: Work to ensure a globally competitive tourism industry across all regions of the province

Strategies

- Oversee on-going implementation of Gaining the Edge, the provincial tourism strategy, by working with Destination British Columbia and other key partners.
- Through Destination British Columbia, market British Columbia nationally and internationally.
- Partner with Destination British Columbia to develop a provincial tourism destination development framework to guide the creation or refresh of regional and community-based tourism development strategies.
- In partnership with other Ministries, make existing Provincial assets more valuable to tourism (such as investments of $3 million annually for three years to upgrade highway travel services, update the cultural assets strategy, and implement a new five-year hosting strategy).
- Work with the federal, provincial and territorial governments to improve traveler access (e.g., border issues, visa issues and air access).
- Improve the effectiveness and accountability of the Municipal and Regional District Tax (MRDT) to better align and amplify results from community and provincial marketing activities.
- Work with First Nations organizations, such as the Aboriginal Tourism Association of BC, to increase the number of Aboriginal tourism businesses.
- Work with the tourism industry to address workforce challenges and opportunities associated with the incredible diversity of careers and flexible job options found in this key sector.

Performance Measure 4: Provincial Tourism Revenue Growth.

Performance Measure	2014/15 Forecast	2015/16 Target	2016/17 Target	2017/18 Target
Provincial Tourism Revenue Growth	4%	5%	5%	5%

Data Source: Provincial tourism revenues are estimated by BC Stats from data on revenues of B.C. tourism businesses. This measure is calculated on a calendar year basis. For example, the 2014/15 target is based on the period from January 1, 2014 to December 31, 2014.

Discussion

Provincial tourism revenue growth is a key measure for tracking the health and growth of the tourism industry. The province has seen 44% growth in revenue since 2003, and a 10-year average growth rate of 3.5%. The province will continue to strive to achieve 5% growth as an aspirational annual target. Changes to growth are affected by numerous factors beyond the ministry's scope of influence including exchange rates, fuel costs, international security policies, ease of air travel access and provincial, national, and global economies.

Objective 4.3: British Columbia has a dynamic and sustainable creative sector

Strategies

- Partner with BC Stats and sector stakeholders to evaluate the size and economic impact of B.C.'s creative sector and work to raise awareness of the sector's contributions.
- Support work to build new opportunities for British Columbia's screen-based content and services, including creation of a British Columbia presence in Los Angeles and new international partnerships and initiatives.
- Support Creative BC in their unique role in advancing the interests of British Columbia's creative sector.

Goal 5: Safe, healthy and fair workplaces where employers and workers prosper and contribute to British Columbia's economic growth and prosperity

The Ministry supports the Canada Starts Here: The BC Jobs Plan by maintaining a stable labour environment in the province and by supporting a fair workers' compensation system and minimum employment standards. In practice, this means reducing strikes and labour disruptions by monitoring and assisting parties in negotiations. It also means balancing the interests of employers and workers. The Ministry does this through employment standards and workplace health and safety standards that attract and protect all B.C. workers, and through a fair and equitable workers' compensation system for workers and employers.

Objective 5.1: Labour laws and policy are responsive to, and supportive of, the evolving world of work

Strategies:

- Monitor the evolving world of work and collect feedback on labour laws, policy and other key issues through ongoing communication and dialogue with workers, employers, stakeholders and the public.
- Working with WorkSafeBC, to build on the substantial progress to date to ensure all of the recommendations included in John Dyble's review on the Babine Mill explosion and Gordon Macatee's WorkSafeBC Review and Action Plan are implemented.

Objective 5.2: Clients and stakeholders are aware of and understand labour requirements and processes

Strategies:

- Conduct outreach, education and training, and make educational materials available in relation to employment standards, the workers' compensation system and the Labour Relations Code.
- Address potential language barriers within various ethnic communities by providing information and services in multiple languages where practicable through leveraging our multilingual workforce.
- Provide direct workers' compensation assistance, guidance, representation and advisory services to workers and employers through the Workers' Advisers Office and the Employers' Advisers Office.

Performance Measure 5: Percentage of employers whose employment practices resulted in no complaints being registered with the Employment Standards Branch

Performance Measure	2004/05 Baseline	2014/15 Forecast	2015/16 Target	2016/17 Target	2017/18 Target
Percentage of employers whose employment practices resulted in no complaints being registered with the Employment Standards Branch	97.7%	97.7%	Maintain or improve	Maintain or improve	Maintain or improve

Data Source: Labour Division, Ministry of Jobs, Tourism and Skills Training and Minister Responsible for Labour.
Note: This measure is determined by dividing the total number of employers subject to complaints filed with the Employment Standards Branch within a fiscal year by the total number of business establishments with employees throughout the province.

Discussion

This performance measure is both a reflection of labour stability and employer and worker knowledge of requirements and processes. A high percentage of employers without employee complaints registered with the Employment Standards Branch indicates a comprehensive and wide-spread

understanding of Labour requirements and processes. This in turn creates the stable labour climate that the BC Jobs Plan is based upon. While there are no specific national benchmarks for this performance measure, other jurisdictions within Canada have also adopted this measure as a means to track labour stability. The target range for this measure continues to reflect an ambitious and appropriate target for labour stability in our province.

Objective 5.3: Accessible, reliable and timely services

Timely, accurate and quality decisions are critical for ensuring that a fair and effective process exists, and for the successful delivery of Ministry programs and services. The Ministry remains committed to service excellence in its interaction with the public and will continue to measure its performance against service delivery standards while engaging with clients to identify new ways to further improve.

Strategies:

- Track, analyze and report out on service timelines.
- Use client satisfaction surveys to gather feedback about how service delivery can be improved.

Performance Measure 6: Percentage of Employment Standards Branch cases resolved within 180 days

Performance Measure	2010/11 Baseline	2014/15 Forecast	2015/16 Target	2016/17 Target	2017/18 Target
Percentage of Employment Standards Branch cases resolved within 180 days	78%	Greater than 78%	Greater than 78%	Greater than 78%	Greater than 78%

Data Source: Labour Division, Ministry of Jobs, Tourism and Skills Training and Minister Responsible for Labour.

Discussion

By aiming to resolve cases within the 180-day time period, the ministry is able to establish clear expectations for workers and employers. The measure is based on a 2010/2011 baseline and is calculated by dividing the number of cases resolved within 180 days by the total number of cases filed.

Resource Summary

Core Business Area	2014/15 Restated Estimates[1]	2015/16 Estimates	2016/17 Plan	2017/18 Plan
Operating Expenses ($000)				
Labour Market and Immigration Initiatives	15,465	15,497	15,520	15,573
Labour Programs	14,216	14,272	14,308	14,396
Workforce Development	1,566	1,577	1,584	1,601
Tourism and Small Business	7,470	7,483	7,492	7,512
Major Investments Office	2,871	2,871	2,871	2,871
Economic Development	6,800	6,812	6,820	6,838
Transfers to Crown Corporations and Agencies	145,418	145,468	145,498	145,568
Executive and Support Services	4,362	4,380	4,393	4,423
Northern Development Fund	500	500	500	500
Total	**198,668**	**198,860**	**198,986**	**199,282**
Ministry Capital Expenditures (Consolidated Revenue Fund) ($000)				
Labour Programs	3	3	3	3
Executive and Support Services	9,472	1,864	1	1
Total	**9,475**	**1,867**	**4**	**4**

[1]For comparative purposes, amounts shown for 2014/15 have been restated to be consistent with the presentation of the *2015/16 Estimates*.

*Further information on program funding and vote recoveries is available in the Estimates and Supplement to the Estimates.

Appendix A: Ministry Contact Information

Ministers' Offices

Honourable Shirley Bond
Minister of Jobs, Tourism and Skills Training and Minister Responsible for Labour
PO Box 9071
Stn Prov Govt
Victoria B.C. V8W 9E2
Email: JTST.Minister@gov.bc.ca.
Phone: 250 356-2771

Honourable Naomi Yamamoto
Minister of State for Tourism and Small Business
PO Box 9054
Stn Prov Govt
Victoria B.C V8W 9E2
Email: STSB.Minister@gov.bc.ca
Phone: 250 356-0946

Deputy Minister's Office
Athana Mentzelopoulos
Deputy Minister
Ministry of Jobs, Tourism and Skills Training and Minister Responsible for Labour
PO Box 9846
Stn Prov Govt
Victoria B.C. V8W 9T2
Email: DM.JTST@gov.bc.ca.
Phone: 250 952-0102

To learn more about the numerous programs and services provided by the Ministry of Jobs, Tourism and Skills Training and the Ministry Responsible for Labour please visit www.gov.bc.ca/jtst

To find a specific person or program in the Ministry of Jobs, Tourism and Skills Training and the Ministry Responsible for Labour, you can use the B.C. Government Directory.

Appendix B: Minister of State for Tourism and Small Business Expected Results for 2015/16

a) Lead the work of the Small Business portfolio and support the implementation of initiatives that contribute to making British Columbia one of the most small business-friendly jurisdictions in Canada;

b) Ensure continued implementation of the BC Small Business Accord and monitor the effectiveness of initiatives;

c) Support and direct the ongoing work of British Columbia's Small Business Roundtable by identifying key priorities and opportunities on behalf of the small business sector in British Columbia;

d) Continue to deliver tools, training and information to assist small business start-up and growth with partners such as Small Business BC in all regions of British Columbia, including securing additional Mobile Business Licence opportunities and expanding BizPaL services;

e) Continue to support small business through red tape reduction initiatives including Regulatory Reform BC's net zero increase policy and annual report;

f) Work to ensure B.C. small businesses have an opportunity to participate in delivering goods and services to liquefied natural gas (LNG) proponents and contractors and other major resource projects and procurements;

g) Work with relevant ministries to implement upgrades to rest areas and visitor centre services to enrich the highway travel experience;

h) Work across government and with partners to achieve the goals outlined in the Province's tourism strategy Gaining the Edge;

i) Work with relevant ministries and industry partners to develop and implement a plan to encourage the federal government to improve air transportation and visa policies that would help increase tourism, travel and trade in British Columbia and Canada;

j) Submit to Cabinet a report on the results referred to in paragraphs (a) to (i) on or before March 31, 2016.

Appendix C: Nechako-Kitamaat Development Fund Society

Organizational Overview

The Nechako-Kitamaat Development Fund Society (NKDFS) was incorporated on August 18, 1999 to support sustainable economic activity in northern communities affected by the Kemano Completion Project and by the creation of the Nechako Reservoir. The Government of British Columbia provides NKDFS with $500,000 annually from the Northern Development Fund, a 50-50 cost-sharing partnership fund created by the Province and Alcan.

NKDFS spends the income from its long-term investments on programs and projects that meet each community's goals for economic development and community stability. For more information on the Nechako-Kitamaat Development Fund Society, visit their website at www.nkdf.org.

Corporate Governance

The Nechako-Kitamaat Development Fund Society's Board of Directors includes:

- John Amos
- Janice Baker
- Greg Goodwin, (Ministry Representative)
- Ray Klingspohn
- Mike Robertson
- Lianne, Olson
- Wayne Salewski (Chair)
- Shelley Wall

Biographical information can be located at: nkdf.org/aboutus/board-members.

Goals and Strategies

Nechako-Kitamaat Development Fund Society will focus on the following primary areas: Capacity Building; Planning, Business Development; Recreational-Social; Community Infrastructure and Tourism. At a May 28, 2013, Strategic Planning session, the Board of Directors determined to:

1. Continue to accept proposals and evaluate applications using the existing criteria.
2. Continue to refine decision making, reporting, consultations, and evaluation.
3. Implement changes to policies and procedures based on the consultations with communities, while honouring the recommendations of the Advisory Board.
4. Continue learning how to measure and evaluate projects funded, past and future.
5. Ensure effective communications with stakeholders, including reporting of outcomes.

Summary Financial Outlook

	2013/14 Actual	2014/15 Forecast	2015/16 Budget	2016/17 Budget	2017/18 Budget
Transfers from British Columbia Investment Management Corporation	$500,000	$500,000	$500,000	$500,000	$500,000

Appendix D: Trades Training Consortium of BC

Background

The Trades Training Consortium of BC (TTCBC) was established as a not-for-profit society in 2005 by 14 public post-secondary educational institutions to promote trades training in British Columbia and to develop a system-wide training plan. TTCBC relies on members contributions to achieve its objectives. TTCBC facilitates collaboration and partnership between member institutions and looks for innovative ways to leverage the public training infrastructure, to address the labour market requirements of B.C.

Recommendation # 10 in the McDonald Report states "the Trades Training Consortium of BC should no longer be designated as a Crown Agency". On January 20, 2015, TTBC's Board of Directors agreed to proceed with the dissolution of TTBC as a not-for-profit society. Government is working with TTBC to complete the required steps to proceed with the dissolution process immediately for completion early in fiscal 2015/16.

Performance Plan: Goals, Strategies, Measures and Targets

As TTCBC has decided to proceed with dissolution, the only goal is to achieve the orderly dissolution of the Consortium, consistent with the recommendation provided in the McDonald Report.

Goal 1: To achieve the orderly dissolution of TTCBC by June 1, 2015.

Objective: To meet the recommendation provided in the McDonald Report.

Performance Measure 1: Achieve Dissolution by June 1, 2015.